

Cassia Real Estate  
Broker Jeff Twito

P.O. Box 50174  
Mesa, Arizona 85208  
(480) 924-6003  
(800) 736-0088

### Vacation and Furnished Rentals Reservation Process

1. Please call us at 1-800-736-0088 or e-mail us to confirm your dates and rental unit are available.
2. Print the winter visitors reservation form. Fill it out and regular mail it to our P.O. Box with your deposit check.
3. Make checks payable to Cassia Real Estate. All funds must be US dollars. We do not accept credit cards.
4. If you are from Canada or outside the US we recommend you also fax us a copy of the reservation form and check before you mail it. ( fax 480-984-7646) the postal service from Canada and other countries can be very slow.
5. Once we receive your form and deposit funds we will confirm your reservation.
6. About 30 days prior to your check in date you will receive details about the unit and check in procedures. This information will be e-mailed to you. If you do not have e-mail, confirmation will be mailed to the address you provide on the reservation form.
7. If at any time you have any questions about check-in or the unit please contact us.
8. Please review the cancellation policy.
9. Refundable deposits will be mailed back after you depart and the unit has been inspected and all utility accounts are cleared by the owners.
10. Thank you for booking a vacation or extended stay rental with us.

# Cassia Real Estate

Mailing Address : P.O. Box 50174 Mesa, Arizona 85208

[www.azvacationcondos.com](http://www.azvacationcondos.com)  
email: [btwito@cox.net](mailto:btwito@cox.net)

(800) 736-0088 / (480) 924-6003  
FAX (480) 984-7646

## WINTER VISITOR RESERVATION DEPOSIT RECEIPT

We will accept reservations for the 20\_\_/20\_\_ Winter Season as follows:

- 1.) Reservations are subject to availability and confirmation on a "first come, first serve" basis.
- 2.) a.) **Weekly reservations require a \$175.00 deposit and monthly reservations require a \$325.00 deposit.** \$25.00 of this is a non-refundable reservation fee. The reservation deposit is payable to Cassia Real Estate. Your deposit will be returned when lease is completed, keys are returned, utility bills verified and unit is left in a clean undamaged condition. (Please allow up to four weeks). The deposit will be held in an interest bearing account and said interest will be retained by Cassia Real Estate. Any damage or excessive cleaning will be deducted from said deposit and if damage exceeds deposit amount tenant hereby accepts responsibility to reimburse the full amount of damages. No shows or checkouts within 48 hrs will forfeit the deposit and may be responsible for lost rental income.  
b.) Following is a schedule of cancellation fees. The fee will be based on when written notice is received by Cassia Real Estate Services to cancel a reservation.

90 days or more from check-in -	\$ 50.00	\$ 25.00
60 to 89 days from check-in -	\$ 100.00	\$ 50.00
31 to 59 days from check-in -	\$ 200.00	\$100.00
30 days or less from check-in -	\$ 300.00	\$150.00

  
c.) Cassia Real Estate may cancel this reservation at any time by returning the full deposit.
- 3.) Reservations for a month or longer will be notified of their assigned condo number approximately 30 days prior to their arrival date. Reservations for less than a month will be notified of their assigned condo number approximately 10 days prior to their arrival date. We will try to fulfill your request but we do reserve the right to place you in any of our condo inventory. Rents are nonrefundable and shortened stays will not change original rental terms. Payments are due in US Funds by check, money order, travelers checks or cashier check. **At this time we DO NOT accept credit cards for deposits or rents. All rentals are subject to city rental taxes. Some units may have phone or internet fees.**
- 4.) Circle the property and type of unit requested. Please call for rates and availability first.

<u>SUNVALLEY CASITAS</u>	<u>QUAIL CREEK</u>	<u>PARKLINKS</u>	<u>INDIAN SUMMER</u>
1BD/1BA   2BD/1BA   2BD/2BA	1BD/1BA   2BD/1BA	2BD/2BA	2BD/2BA
<u>SUNVALLEY VILLAS</u>	<u>SUNLAND VILLAGE EAST</u>	<u>DESERT SUN</u>	<u>OTHER</u>
1BD/1BA   2BD/2BA	2BD/2BA	1BD/1BA	_____

Downstairs: \_\_\_\_\_ Upstairs: \_\_\_\_\_ Bed Size: MASTER BDRM: \_\_\_\_\_ SPARE BDRM: \_\_\_\_\_  
Dates requested: FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
Number of Adults \_\_\_\_\_ Number of Children under 18 \_\_\_\_\_ Standard \_\_\_\_\_ Deluxe \_\_\_\_\_  
Special Request: \_\_\_\_\_

### RESERVATION HOLDER INFORMATION

NAME: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

I have read and agree to the reservation terms:

\_\_\_\_\_  
Reservation Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received by Cassia

\_\_\_\_\_  
Amount paid / deposit date/ CK / TC / CA